

# **2nd Annual Christmas Craft and Vendor Fair**

## **Vendor Information**

Peace Lutheran Church and Academy  
W240N6145 Maple Avenue  
P. O. Box 123  
Sussex, WI 53089

Saturday, November 12, 2011

Set-up time: 7:00 a.m.

Open to public: 8:00 a.m. - 3:00 p.m.

A limited amount of indoor spaces are available for a non-refundable fee of \$35.00 each. A donation equal to 10% of your net sales would also be appreciated. The spaces are 8 ft. wide x 6 ft. deep and include 1 (one) 8 foot-long table. Please note, that this fee and the donation are a charitable contribution to Peace Lutheran Academy and may be taken as a deduction on your federal income taxes.

Please make checks payable to Peace Lutheran Academy and mail to:

**PLA  
P. O. Box 123 Sussex,  
WI 53089**

**Attn: Craft Fair**

Please leave area as clean as you found it.

You may not display pornographic material, firearms or explosives per Village of Sussex restrictions.

Bathroom facilities will be available in the building

Please inquire about use of electrical power.

Peace Lutheran will be operating the food concession booth serving coffee and doughnuts beginning at 7:00 a.m. for vendor purchase and sandwich food (hamburgers, brats and hot dogs) and beverages/snacks throughout the rest of the day to everyone. We will also have a bake sale inside.

Customer parking will be on the streets and in the public school parking lot adjacent to the Craft.

There will be Peace Lutheran personnel on the grounds during your set-up time & throughout the entire day.

All proceeds from this event go to the benefit of Peace Lutheran Academy.

Any questions you may have prior to the event may be directed to Deacon Gatchell at (262) 246-3200 or [deacon@peacesussex.org](mailto:deacon@peacesussex.org).

***Please Note: THIS FORM MUST BE SIGNED AND RETURNED WITH YOUR CHECK. ANY ALTERATIONS TO THIS FORM MAY PREVENT YOUR PARTICIPATION IN OUR EVENT. Thank You!***

**HOLD HARMLESS / INDEMNITY AGREEMENT**

Peace Lutheran Church and Academy  
Sussex, WI 53089

**Christmas Craft and Vendor Fair**  
Saturday, November 12, 2011  
8:00 a.m. - 3:00 p.m.

Activity Participant \_\_\_\_\_  
(Print Your Name Here)

The above named Activity Participant agrees to defend, protect, indemnify, and hold harmless Peace Lutheran Church and Academy of Sussex against and from all claims arising from the negligence or fault of the above named Activity Participant or any of their agents, family members, officers, volunteers, organizational members, helpers, partners or associates in connection with the above named Christmas Craft and Vendor Fair at Peace Lutheran Church and Academy.

Additionally, the above named Activity Participant agrees to protect, defend, hold harmless and fully indemnify Peace Lutheran Church and Academy of Sussex for any claim or cause of action whatsoever arising out of the above mentioned activity which took place during the above identified date of activity that is brought against the church, the above named Activity Participant or their employees, agents, partners, family members, organizational members and associates, whether such claim arises from alleged negligence of the Church, its employees or agents, your negligence or the negligence of individuals, companies or their agents who are not a party to this contract.

SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Space #(s) Requested \_\_\_\_\_

\*\*\*\*\*Do not fill-in below. For Office use only.\*\*\*\*\*

Date Payment received: \_\_\_\_\_

Amount: \_\_\_\_\_ Check No. \_\_\_\_\_ Cash \_\_\_\_\_

Space(s) assigned: \_\_\_\_\_

